

AICTE Mandatory Disclosure

Date & Period of Last approval : 30-04-2020, 2020-21

1. Name of The Institution

Name of the Institution : Lloyd Institute of Management & Technology
(Pharm.)

Address of the Institution : Plot No. 11, Knowledge Park-II

City & Pin code : Greater Noida – 201306

State/UT : Uttar Pradesh

Phone number with STD code : 0120-2328072

Office hours at the Institution : 9:30 A.M. to 5:00 P.M.

Academic hours at the Institution : 9:30 A.M. to 4.30 P.M.

Email id : mtahirani@yahoo.com

Website : www.lloydpharmacy.edu.in

Nearest Railway Station (dist inKm) : Ghaziabad Junction (28 KM)

Nearest Airport (dist in Km) : Delhi (49 KM)

2. Name and address of the Trust/ Society/ Company and the Trustees

Name of the organization running the Institution	Satilila Charitable Society
Type of the organization	Society
Address of the organization	B-12, Greater Kailash Enclave-1, New Delhi-110048
Registered with	Registrar of Societies, Govt. of NCT of New Delhi
Registration Date	18-07-2001
Website of the Organization	www.lloydpharmacy.edu.in
Email –id	mthairani@yahoo.co.in

3. Name and Address of the Principal / Director

Name of Principal / Director	Dr. Vandana Arora
Exact Designation	Director
Phone number with STD code	0120-2328072
FAX number with STD code	0120-2328072
Email	vandana.sethi@lloydcollege.in
Highest Degree	Ph. D.
Field of specialization	Pharmaceutics

4. Name of the Affiliating University

Name of the affiliating University	Dr. A.P.J. Abdul Kalam Technical University Lucknow
Address	Sector-11, Jankipuram, Vistar Yojna, Lucknow, U.P
Website	https://aktu.ac.in
Latest affiliation period	2020-21

5. Governance

5.1 Members of the Board



**Governing Body (Managing Committee)
Of Lloyd Institute of Management & Technology**

S. No.	Designation	Name and Address
1.	President	Mr. Manohar Thairani Chartered Accountant S-273, GK-II, New Delhi-110048
2.	Members to be nominated by the Registered Society	Mr. Anil Kumar B. Tech© IT, BHU B-12, GK-I, New Delhi-10048
3.	Members to be nominated by the Registered Society	Ms. Bharti Thairani M. Com. S-273, GK-II, New Delhi-110048
4.	An industrialist/ technologist/ educationist/ from the region to be nominated by the concerned Regional Committee as nominee of the Council, out of the panel approved by the Chairman of the Council	Dr. Damyanti Aggarwal M. B. B. S., M. S. (Gen. Surgery) D-61/36-A (K), Siddhgiri Bagh Varanasi-221010
5.	An industrialist/ technologist/ educationist/ from the region to be nominated by the concerned Regional Committee as nominee of the Council, out of the panel approved by the Chairman of the Council	Mr. S. S. Dhawan Director (Fedder Lloyd) D-166/10, Sector 50 Noida, G. B. Nagar, U. P.
6.	Nominee of the All India Council for Technical education-Regional Officer (Ex-Officio)	To be nominated
7.	Nominee of the affiliating University	To be nominated
8.	Nominee of the State Govt. Director of Technical Education (Ex-officio)	To be nominated
9.	Faculty member to be nominated	Dr. Lalit Kumar Tyagi Associate Professor Lloyd Institute of Management. & Tech. Plot No. 11, Knowledge Park-II Greater Noida, U.P.-201306
10.	Faculty member to be nominated	Dr. Shilpa Mogra Director Lloyd Institute of Management. & Tech. Plot No. 11, Knowledge Park-II Greater Noida, U.P.-201306
11.	Member Secretary	Dr. Vandana Arora Secretary Lloyd Institute of Management. & Tech. Plot No. 11, Knowledge Park-II Greater Noida, U.P.-201306


 DIRECTOR
 Lloyd Institute of Management & Technology
 Greater Noida-201306

LLOYD INSTITUTE OF MANAGEMENT & TECHNOLOGY
Plot No. 11, Knowledge Park II, Greater Noida, U.P.- 201306

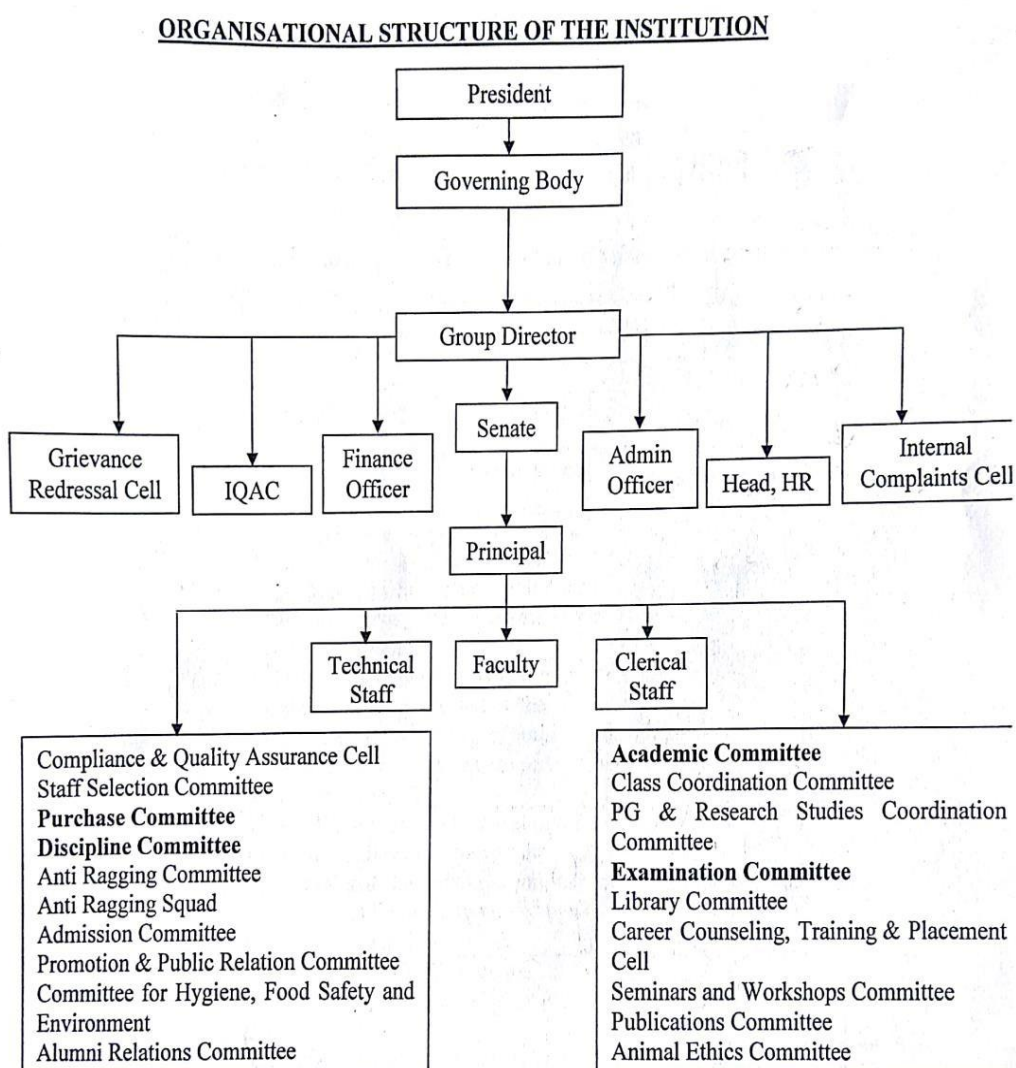
5.2 Members of Academic Advisory Body

Prof. R K Goyal	Vice Chancellor, DPSRU, New Delhi
Mr. Atul Kumar Nasa	President, Indian Pharmacy Graduates' Association
Mr. S L Nasa	Registrar, Delhi Pharmacy Council
Mr. V K Arora	Chairman, Arbro Pharmaceuticals Ltd
Dr. Amit Khanna	Team Director, Global Program – Novartis Healthcare

5.3 Frequency of Board Meeting

Bi-Annual

5.4 Organizational Chart and Processes



5.5 Mechanism/ Norms and Procedure for democratic/ Good Governance

Lloyd Institute of Management & Technology (Pharm.) always believed in the mechanism of good governance that eventually evolves. The Institute has committees for governing various affairs of the institution such as;

1. Examination committee
2. Admission committee
3. Canteen and mess committee
4. Research committee
5. Grievance redressal committee
6. Internal quality assessment cell
7. Anti-ragging committee
8. Discipline committee

These committees meet on regular basis and make suitable recommendations for betterment of underlying domain. The committees put their recommendations to academic advisory council or governing board for approval (as applicable). Apart from this the director meets the faculty in faculty meetings on regular basis.

The students and faculties have a direct access to the director, group director and president. The students are further mentored by the mentorship program mentioned above. The program ensures that each student's 360 degree track is maintained by the mentor.

The Institute has a HR department functioning for the addressing all issues of employees. The HR department keeps on organizing.

5.6 Student Feedback on Institutional Governance/ Faculty performance

Feedback from students is taken for all subjects in each semester. The parameters for feedback are Knowledge, delivery, communication, material, readiness, interaction, discipline and content. Feedback exercise is conducted by director's office. Further the feedback is communicated to the faculty members for improvement in the specific area.

The institute has a suggestion box placed at the accessible location. The suggestion box gets open weekly by the director. The parents of the students are also informed time to time about the progress of the institute.

The parents are also asked for the suggestions that can improve the overall functioning of the institute.

Feedback from the industry guests is also collected and implemented for the betterment of overall institution. The corporate feedback is highly values and improvement in the mechanism is ensured.

The various feedback mechanism followed in the college are,

- Course exit feedback (theory)
- Programme exit feedback- final year only
- Student feedback for teachers
- Student feedback on mentors
- Student feedback on PDP
- Student feedback on facilities
- Parent's feedback form
- Alumni feedback forms
- Employer's feedback forms
- Industrial trainer feedback forms

5.6 Grievance Redressal Mechanism for Faculty, Staff and Students

Grievance Redressal Committee

The Grievances Redressal Cell (GRC) is responsible to settle any type of grievances raised by the students, teachers and non-teaching staff of the college. The committee is also authorized to initiate *suo moto* proceedings. It sometimes functions in tandem with the Discipline Committee and the Internal Complaints Cell, depending on the nature of the complaint, and membership of these three might overlap.

Members	Position	Status	Frequency of Meetings	Attendance
Dr. Vandana Arora	Group Director	Convenor	As and when required	Full quorum required
Dr. Khurshed Alam	Professor	Member		
Dr. Purabi Chakraborty	Professor	External Member		
Mr. Manohar Thairani	President, Lloyd	Adjudicating Authority		

Scope

- The Grievance Redressal Committee shall consider only individual grievances of specific nature of staff and students of the Institute raised individually by the concerned aggrieved employee/ student of the Institute.
- The Grievance Redressal Committee shall not consider any grievance of general applicability or of collective nature of raised collectively by more than one employee/ student.
- After receiving any application the Committee will decide on the merit of case regarding scope of further discussion.

Procedure, periodicity and attendance at meetings

- The Grievance Committee will meet as and when required. However, if necessary, it may meet

more frequently at the instance of the Convenor or at the request of the other members to discuss the various issues received.

- At least three members of the Grievance Committee shall be present in a meeting.
- If a member of the Grievance Committee is connected with the grievance of the aggrieved individual, the concerned member of the Grievance Committee shall not participate in the deliberations regarding that individual's case.
- If the aggrieved person happens to be a member of the Grievance Committee, then he/she shall not participate in the deliberations as a member of the Committee when his/her representation is being considered.
- The Grievance Redressal Committee shall consider all grievances submitted in writing by an individual member of the Institute regarding employment/ association, working conditions and any other alleged injustice done to an employee/ student while discharging his/her duties at the Institute.

Procedure of submitting grievance

- The aggrieved member shall submit his/her petition to the Convenor, Grievance Redressal Committee in a sealed envelope marked "confidential", along with supporting documents.
- The same can be submitted online through the Grievance Redressal link given on the Institute's website.

Mechanism of Redressal

- The Grievance Redressal Committee shall study the petition/ application and after looking into the relevant documents discuss with persons/ departments concerned.
- The Grievance Redressal Committee may mediate between the complainant and defendant against whom the complaint has been made, if required, and the aggrieved person may take back the complaint.
- The Committee shall submit its recommendations and report to the Director as expeditiously as possible, but in no case is to take more than three months of the date of petition/application.
- In case of any difficulties, the Grievance Committee shall have discussion with the Director before a decision is taken.
- The Group Director, as far as possible, shall be guided by the advice of the Grievance Redressal Committee unless the recommendations of Committee violate basic rules and norms of the Institute.
- After the recommendations are submitted to the Group Director, the final settlement of any grievance shall be made within a reasonable period (normally not exceeding two weeks).
- The decision of the Group Director shall be final and binding to all involved. Any dead-lock shall

be resolved by the Group Director.

- In case of false and frivolous complaint (if proved), the Grievance Redressal Committee will recommend Competent Authority to take appropriate action against the complainant.

5.7 Establishment of Anti Ragging Committee

S. No.	Name of the Committee Members	Position in the Committee	Mobile No	Email ID
1	Dr. Vandana Arora	Academician	9873250790	vandana.sethi@lloydcollege.in
2	Sh. Mahendra Vikram Singh	Representative of Civil Administration	9810000862	adv.mahendra@yahoo.co.in
3	Ms. Vaishali Joshi	Representative From an NGO	9971799601	vaishali@tippingpointadvisory.com
4	Mr. Manish Tiwari	Member Local Media	9958279592	manishtiwari81@gmail.com
5	Dr. Shilpa Pahwa	Academician	9810342725	shilpa.pahwa@lloydcollege.in
6	Shri Amardeep Yadav	Representative of Police Administration	8745928382	aryadav@gmail.com
7	Mr. Rajul Gupta	Academician	9910199895	rajul.gupta@lloydcollege.in
8	Ms. Mamta Pasrija	Academician	9891324541	mpasrija@lloydcollege.in
9	Mr. Jatinder Kumar	Representative of Parents	8588920089	nikhilsarpal199@gmail.com
10	Mr. Tushar Kumar	Member Students Freshers	8505807187	gurjarg7171@gmail.com
11	Ms. Shweta Kumari	Member Students Freshers	8860130534	rameshraibplnoida@gmail.com
12	Ms. Lovepreet Kaur	Member Students Seniors	9899140238	lovekaurpreet005@gmail.com
13	Mr. Sayed Samiul Rahman	Member Students Seniors	9211441812	sayedsami0786@gmail.com
14	Dr. Khursheed Alam	Academician	7042447910	khursheed.alam@lloydcollege.in
15	Mr. Koushal Dhamija	Academician	9250449114	koushal.dhamija@lloydcollege.in
16	Ms. Shivani Singh	Academician	9654650424	shivani.singh@lloydcollege.in
17	Ms. Savita Bhati	Academician	9651543182	savita.bhati@lloydcollege.in
18	Mr. Harendra Bhati	Non-Teaching	9810511412	harendrabhati5587@gmail.com

19	Mr. Gagan Singh	Non-Teaching	8077330806	gagan.singh@lloydcollege.in
20	Mr. Pradeep Kumar Barthwal	Administration	9821485615	pbarthwal@lloydcollege.in
21	Ms. Lovepreet Kaur	Students	9899140238	lovekaurpreet005@gmail.com
22	Mr. Sayed Samiul Rehman	Students	9211441812	sayedsami0786@gmail.com

Functions & Responsibilities

On receipt of the recommendation of the Anti-Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Chairperson shall immediately determine if a case under the penal laws is made out and if so, either on his own or through a member of the Anti-Ragging Cell authorized by him in this behalf, proceed to file a First Information Report (FIR), within 24 hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more of the following, namely:

- Abetment to ragging
- Criminal conspiracy to rag o Unlawful assembly and rioting while ragging
- Public nuisance created during ragging
- Violation of decency and morals through ragging
- Injury to body, causing hurt or grievous hurt
- Wrongful restraint
- Wrongful confinement
- Assault as well as sexual offences or unnatural offences
- Offences against property
- Physical or psychological humiliation
- Other offences following from the definition of “Ragging”

Concerned authorities are to ensure compliance and widespread circulation through sun boards, notices at strategic spots.

5.8 Establishment of Online Grievance Redressal Committee

Yes

5.9 Establishment of Internal Complaint Committee (ICC)

Sl. No	Name of Member	Contact Number	Email Id
1	Dr. Purbi Chakraborty	9871302708	deepakpurabi@yahoo.co.in
2	Dr. Shilpa Pahwa	9810342725	shilpa.pahwa@lloydcollege.in
3	Dr. Chitra Gupta	9811028038	chitra.gupta@lloydcollege.in
4	Dr. Alka Jyoti	9821891830	alka.jyoti@lloydcollege.in
5	Mr. Pradeep Kumar Barthwal	9821485616	pkb.16058@yahoo.co.in
6	Mr. Akhil Choudhary	8800244193	choudharyakhil5958@gmail.com
7	Mr. Sayed Samiul Rehman	9211441812	sayedsami0786@gmail.com
8	Ms. Lovepreet Kaur	9899140238	lovekaurpreet005@gmail.com
9	Mr. Mahendra Vikram Singh	9810000862	adv.mahendra@yahoo.co.in

5.10 Establishment of Committee for SC/ST

The scheduled Caste (SC) and Scheduled Tribes (ST) Cell in an institute encourages the special interest of students in the reserved category and to provide special inputs in areas where the students experience difficulties.

The cell regularly has to conduct remedial coaching classes on life skills, personality development, writing assignments and making presentations and also has to organize interactive sessions and informal meetings with students to attend to their personal, social and academic problems.

We at Lloyd Institute of Management & Technology (Pharm.) are particular about the rights of the SC/ST students and take additional care about their empowerment.

Committee Members:

Sl. No	Name of Member	Contact Number	Email Id
1	Dr. Khursheed Alam	7042447910	khursheed.alam@lloydcollege.in
2	Dr. Alok Bhardwaj	9650975885	alok.bhardwaj@lloydcollege.in
3	Dr. Shilpi Chauhan	8930097365	shilpi.chauhan@lloydcollege.in
4	Ms. Savita Bhati	9811997242	savita.bhati@lloydcollege.in
5	Ms. Shweta Singh	9716550732	singhshweta14191@gmail.com

5.11 Internal Quality Assurance Cell

The quality policy of the Lloyd Institute of Management & Technology (Pharm.) is to achieve stakeholders' satisfaction by providing quality education with global outlook. The path to achieving this will encompass a result-oriented, continually evolving process of teaching and learning. We aim to continually strive towards providing great infrastructural facilities, and networking opportunities

with leading corporate houses and research organizations to create an incubational environment for leading innovation and change. Lloyd Institute of Management & Technology (Pharm.) also aims to fulfill our societal obligations through creating extensive services and community development programs along with entrepreneurship development initiatives aimed at societal improvement.

To achieve all the objectives mentioned above institution has formulated an internal quality assessment cell as per following details:

Sl. No	Name of Member	Contact Number	Email Id
1	Dr. Vandana Arora	9873250790	vandana.sethi@lloydcollege.in
2	Dr. Shilpa Pahwa	9810342725	shilpa.pahwa@lloydcollege.in
3	Dr. Lalit Kumar Tyagi	9997306488	Lalit.tyagi@lloydcollege.in
4	Dr. Khursheed Alam	7042447910	khursheed.alam@lloydcollege.in
5	Mr. Koushal Dhamija	9250449114	koushal.dhamija@lloydcollege.in

6. Programmes

6.1 Name of the programs approved by the AICTE:

Program	Sanctioned Intake
B. Pharm.	100
M. Pharm. (Pharmaceutics)	15
M. Pharm. (Quality Assurance)	15
D. Pharm.	60

Bachelor of Pharmacy (B. Pharm)

Programme Name	B. Pharm.
Number of Seats	100
Durations	4 Years (Full Time)

Master in Pharmacy M. Pharm. (Pharmaceutics)

Programme Name	M. Pharm. (Pharmaceutics)
Number of Seats	15
Durations	2 Years (Full Time)

Master in Pharmacy M. Pharm. (Quality Assurance)

Programme Name	M. Pharm. (Quality Assurance)
Number of Seats	15
Durations	2 Years (Full Time)

Diploma in Pharmacy (D. Pharm)

Programme Name	D. Pharm.
Number of Seats	60
Durations	2 Years (Full Time)

7. Faculty

S. No	Faculty Name	Designation
1	Dr. Vandana Arora	Professor & Director
2	Dr. Kanchan Kohli	Professor
3	Dr. Khurshed Alam	Professor
4	Dr. Shilpa Pahwa	Professor
5	Dr. Lalit Kumar Tyagi	Professor
6	Dr. Chitra Gupta	Professor
7	Dr. Deepika Saini	Associate Professor
8	Mr. Koushal Dhamija	Associate Professor
9	Ms. Shivani Singh	Associate Professor
10	Mr. Quaisul Hoda	Associate Professor
11	Ms. Astha Sharma	Associate Professor
12	Dr. Alok Bharadwaj	Associate Professor
13	Ms. Preeti Maan	Associate Professor
14	Dr. Kumud Madan	Associate Professor
15	Ms. Sarika Mahtta	Associate Professor
16	Dr. Atinderal Kaur	Associate Professor
17	Mr. Dhiraj Mittal	Associate Professor
18	Ms. Sonali Jayronia	Assistant Professor
19	Ms. Savita Bhati	Assistant Professor
20	Mr. Arun Kumar Anand	Assistant Professor
21	Ms. Ritu Sharma	Assistant Professor
22	Mr. Siddharth Malik	Assistant Professor
23	Mr. Mohit Kumar	Assistant Professor
24	Mr. Jaydev Sharma	Assistant Professor
25	Ms. Nisha Gupta	Assistant Professor
26	Mr. Shailendra Pandey	Assistant Professor
27	Ms. Divya Jain	Assistant Professor
28	Ms. Anushree Pandey	Assistant Professor
29	Ms. Sakshi Gupta	Assistant Professor
30	Ms. Niti Sharma	Assistant Professor
31	Ms. Shweta Singh	Assistant Professor
32	Ms. Neelam Chauhan	Assistant Professor
33	Ms. Shailja Sharma	Assistant Professor
34	Mr. Mohd Faizy	Assistant Professor
35	Mr. Rishabh Kumar	Assistant Professor
36	Ms. Annie Agarwal	Assistant Professor
37	Mr. Sartaj Akhtar Ansari	Assistant Professor
38	Ms. Akanksha Samuel	Assistant Professor
39	Ms. Diksha Gaba	Assistant Professor
40	Ms. Kirti Kaushal	Assistant Professor
41	Dr. Shilpi Chauhan	Assistant Professor
42	Mr. Sagar	Assistant Professor
43	Ms. Sakshi Minocha	Assistant Professor
44	Mr. Abhinav	Lecturer
45	Mr. Akshay Sharma	Lecturer
46	Ms. Renuka Sharma	Lecturer

8. Fee

Bachelor of Pharmacy (B. Pharm): Rs. 95367/-

Master in Pharmacy M. Pharm. (Pharmaceutics): Rs. 96901/-

Master in Pharmacy M. Pharm. (Quality Assurance): Rs. 96901/-

Diploma in Pharmacy (D. Pharm): Rs. 45000/-

9. Admission**9.1. Number of seats sanctioned with the year of approval**

Sl. No	Academic Year	Sanctioned Intake
1	2020-21	B. Pharm (100), M. Pharm. Pharmaceutics (15), M. Pharm. Quality Assurance (15), D. Pharm (60)

9.2. Number of applications received during last two years for admission under Management Quota and number admitted

Sl. No	Academic Year	Number of applications received
1	2019-20	632
2	2020-21	710

10. Admission Procedure**10.1 Mention the admission test being followed, name and address of the Test Agency and its URL (website)**

We take admissions through where established test (UPSEE / GPAT/JEECUP)

10.2 Number of seats allotted to different Test Qualified candidate separately (AIEEE/ CET (State conducted test/ University tests/ CMAT/ GPAT)/ Association conducted test)

Admissions are taken through UPSEE / GPA/JEECUP and qualifying exam as per AICTE and University Norms.

10.3 Calendar for admission against Management/vacant seats**Last date of request for applications**

Bachelor of Pharmacy B. Pharm – As per University Norms

M. Pharm. (Pharmaceutics) – As per University Norms

M. Pharm. (Quality Assurance) – As per University Norms

Diploma in Pharmacy (D. Pharm) – As per BTE Norms

Last date of submission of applications

Bachelor of Pharmacy B. Pharm – As per University Norms

M. Pharm. (Pharmaceutics) – As per University Norms

M. Pharm. (Quality Assurance) – As per University Norms

Diploma in Pharmacy (D. Pharm) – As per BTE Norms

Dates for announcing final results

Bachelor of Pharmacy B. Pharm – As per University Norms

M. Pharm. (Pharmaceutics) – As per University Norms

M. Pharm. (Quality Assurance) – As per University Norms
 Diploma in Pharmacy (D. Pharm) – As per BTE Norms
Last date for closing of admission
 Bachelor of Pharmacy B. Pharm – As per University Norms
 M. Pharm. (Pharmaceutics) – As per University Norms
 M. Pharm. (Quality Assurance) – As per University Norms
 Diploma in Pharmacy (D. Pharm) – As per BTE Norms
Starting of the Academic session
 Bachelor of Pharmacy B. Pharm – As per University Norms
 M. Pharm. (Pharmaceutics) – As per University Norms
 M. Pharm. (Quality Assurance) – As per University Norms
 Diploma in Pharmacy (D. Pharm) – As per BTE Norms

10.4 The policy of refund of the fee, in case of withdrawal, shall be clearly notified

As per AICTE and University norms


11. Teaching Learning Process

11.1 Curricula and syllabus for each of the Programmes as approved by the University

As per the AKTU norms given in the following link:

<https://aktu.ac.in/syllabus.html>

11.2 Academic Calendar of the University



DR. A.P.J. ABDUL KALAM TECHNICAL UNIVERSITY, UTTAR PRADESH
 Jankipuram Vistar, Sector-11, Sitapur Road, Lucknow, 226031

ACADEMIC CALANDER
 FOR B. TECH/B.PHARM./B. ARCH./B.H.M.C.T./BFAD/B.VOC/MBA/MBATM/MBA(I)/
 MCA/MCA(I)/BFA/M. TECH/M. PHARM/M ARCH. & other Courses
ACADEMIC SESSION 2020-21 (Revised)

S. No.	Particulars	Dates	
		Odd Semester	Even Semester
01	Commencement of Classes session 2020-21	Aug 04, 2020 for III, V, VII & IX Semester Nov 24, 2020 for I, III Semester (Lateral Entry)	Mar 01, 2021 for VI, VIII & X Semester Apr 01, 2021 for II, IV Semester
02	Last date of fresh admission.	Dec 05, 2020	---
03	Last date of submitting admission list of students to University (for newly admitted student)	Dec 15, 2020	---
04	Last date of submitting Enrollment Form /Exam Form for regular & carry over exams.	Dec 31, 2020	---
05	Last date of Submitting Examination fee for both semesters and examination/carry over examination fee	Dec 31, 2020	---
06	Last date of submitting sessional marks of Theory & Practical to University.	Jan 31, 2021	Jun 30, 2021 VI, VIII & X Semester July 14, 2021 for II, IV Semester
07	End Semester Theory Examination	01 Feb 2021, to 20 Feb 2021 for V, VII & IX Semester 08 Mar 2021 to 20 Mar 2021 for I, III Semester	July 01, 2021 to July 12, 2021 for VI, VIII & X Semester July 16, 2021 to July 25, 2021 for II, IV Semester
08	End Semester Practical Examination (PE)	21 Feb 2021, to 26 Feb 2021 for V, VII & IX Semester 21 Mar 2021 to 26 Mar 2021 for I, III Semester	July 10, 2021 to July 15, 2021 for VI, VIII & X Semester July 26, 2021 to July 31, 2021 for II, IV Semester
09	Last date for Submission of PE Marks.	27 Feb 2021 for V, VII & IX Semester 27 Mar 2021 for I, III Semester	July 31, 2021
10	Evaluation of Answer sheets	Feb 10, 2021 to Feb 25, 2021 for V, VII & IX Semester Mar 15, 2021 to Mar 30, 2021 for I, III Semester	July 05, 2021 to Aug 05, 2021
11	Summer Training/ Internship		Aug 01, 2021 to Aug 31, 2021
12	Winter Vacations/ Summer Vacation		Aug 01, 2021, to Aug 31, 2021
13	Commencement of Classes session 2021-22	For I, III, V, VII & IX Semester	Sept. 2021 (Exact dates shall be intimated later)

Note:

- The institute shall ensure minimum teaching hours as prescribed in the University ordinances for each semester. If required the Director/Principal shall arrange extra classes, on weekends/holidays.
- The Institute should ensure that at least two class tests are conducted after completing 1/3rd & 2/3rd syllabus respectively. All students will be required to appear in both first and second class tests. If, for any reason beyond the control of students such as illness, tragic incident in family, the student fails to appear in any test, it will be the responsibility of the Principled/Director of the Institute to arrange to make up class test for such students. If the student fails to appear in first class test, his make up class test will be conducted before second class test and in case of second class test at least one month before the start of end semester theory examination. The duration of class test will be minimum one hour for each class test, 70% attendance at 1st test and 75% attendance at second class test are required.
- In case attendance is short, parents are to be informed accordingly on monthly basis. The Director/Principal of Institute shall ensure the submission of attendance of students regularly through Attendance Monitoring System (AMS) of the University and shall ensure that no student is allowed to appear in the examinations who has not attained the minimum required attendance as per norms prescribed in relevant ordinances. It will be obligatory on the part of the Director/Principal of the Institute to detain such students and their admit cards will not be issued to them. A list of students detained from appearing in University Examinations to be submitted to University and their Examination centre before the commencement of the theory examination.
- The teachers who are assigned evaluation duty during vacation shall be entitled for earned leave as per rules and duty leave for other examination related works assigned by the University.
- Summer training/ internship for 1st year B.Tech students shall also be held between Aug 01, 2021 to Aug 31, 2021.


 (Nand Lal Singh)
 Registrar